HeLP-GP
Health e-Literacy for Prevention in General Practice

Flowchart for GPs and PNs – patient recruitment

Patient signs in and is flagged by DCP
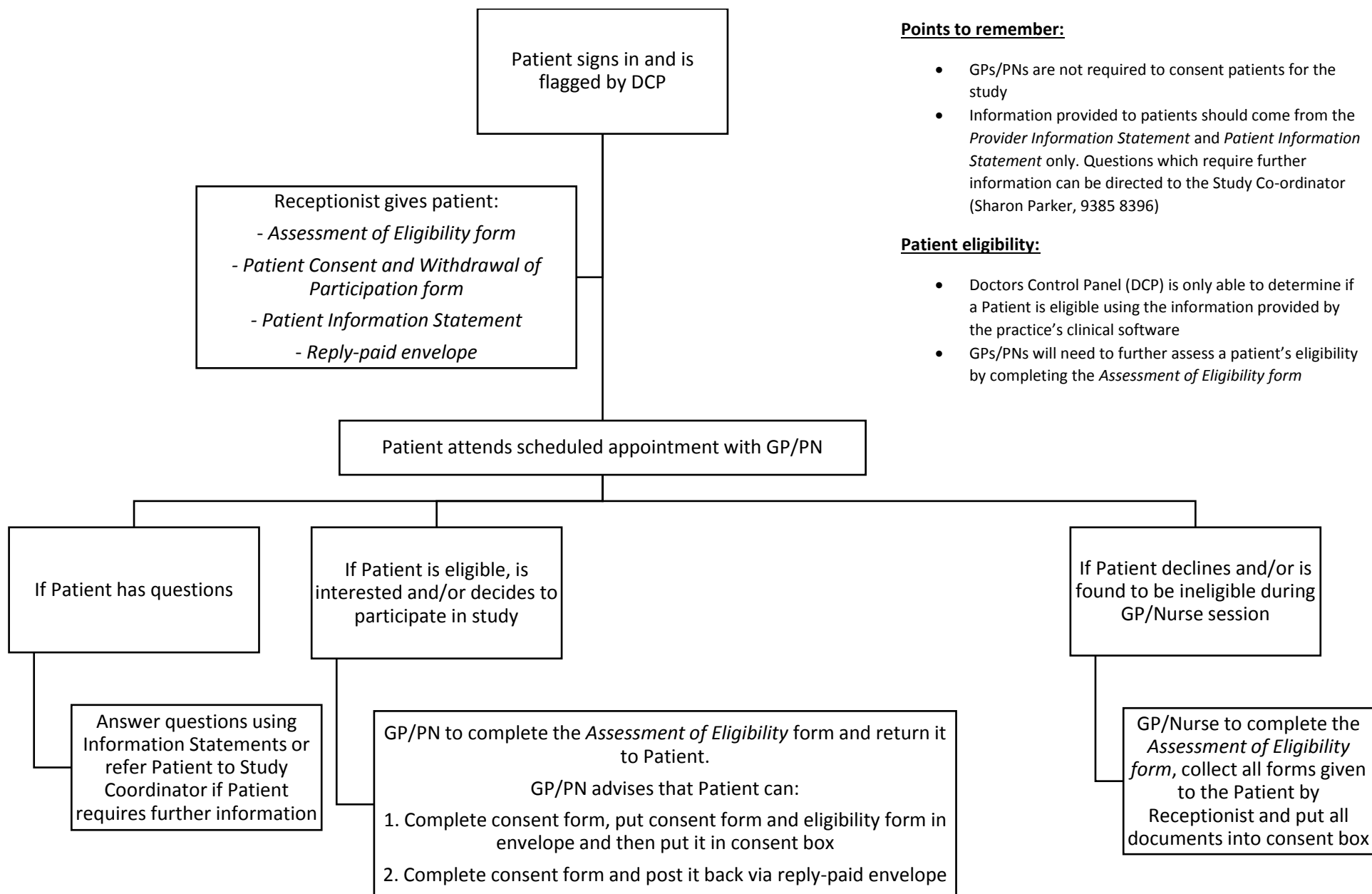
Points to remember:

- GPs/PNs are not required to consent patients for the study
- Information provided to patients should come from the *Provider Information Statement* and *Patient Information Statement* only. Questions which require further information can be directed to the Study Co-ordinator (Sharon Parker, 9385 8396)

Patient eligibility:

- Doctors Control Panel (DCP) is only able to determine if a Patient is eligible using the information provided by the practice's clinical software
- GPs/PNs will need to further assess a patient's eligibility by completing the *Assessment of Eligibility form*

Receptionist gives patient:

- *Assessment of Eligibility form*
- *Patient Consent and Withdrawal of Participation form*
- *Patient Information Statement*
- *Reply-paid envelope*

Patient attends scheduled appointment with GP/PN

If Patient has questions

If Patient is eligible, is interested and/or decides to participate in study

If Patient declines and/or is found to be ineligible during GP/Nurse session

Answer questions using Information Statements or refer Patient to Study Coordinator if Patient requires further information

GP/PN to complete the *Assessment of Eligibility* form and return it to Patient.

GP/PN advises that Patient can:

1. Complete consent form, put consent form and eligibility form in envelope and then put it in consent box

2. Complete consent form and post it back via reply-paid envelope

GP/Nurse to complete the *Assessment of Eligibility form*, collect all forms given to the Patient by Receptionist and put all documents into consent box